

# MANON GRIESBECK | Art Department Runner / Trainee / Assistant

www.manongriesbeck.com manon.griesbeck@gmail.com +447926494049 Edinburgh-based, willing to travel

## CREATIVE INDUSTRIES EXPERIENCE

- Feb 2022 **Art Department Trainee** | Amazon Studios & Spider Pictures Ltd (UK)  
- Present 'Anansi Boys' (HETV Series), Production Designer: Michael Ralph
- Jan 2022 **Art Dept Daily Crew** | Amazon Studios & Spider Pictures Ltd (UK)  
(dailies) 'Anansi Boys' (HETV Series), Production Designer: Michael Ralph  
- Being an extra set of hands to support the Art Department and Greens team by helping with set dressing, recording measurements, props making.
- June 2021 **Art/Props Department Trainee** | TLK Productions Limited (UK)  
(dailies) 'The Lost King' (Feature Film), Directed by Stephen Frears  
- 2-day shadowing experience on set with the Standby Art and Props Departments;  
- Helping to move and prep props while taking into account the continuity;  
- Interacting with all departments present during filming.
- 2018 **Architect** | Freelance, Ostwald (FR)  
- Responsible for a project from inception to completion;  
- Discussing with the clients to determine their needs and requirements;  
- Producing design proposals, 3D digital model and technical drawings;  
- Selecting and advising on equipment, colour schemes, materials and budgeting;  
- Planning and monitoring the works, liaising with contractors and suppliers.
- April 2016 **Architectural Assistant** | FRÖG Architecture Sarl, Strasbourg (FR)  
- July 2018  
- Proposing bespoke, creative and practical design solutions, using various software;  
- Recording location measurements, analysing urban and building regulations;  
- Supervising the work, coordinating daily operations, solving problems and ensuring the project is running on time, to budget and the design requirements;  
- Reacting responsively, adapting the project design on short notice to meet the deadline;  
- Achieving productive dialogues and building trust relationships.
- Sept 2015 **Exhibition Designer - Volunteer** | Espace Colod'Art, Strasbourg (FR)  
- Co-initiated the exhibition 'Archi'doscope' for an annual multicultural event;  
- Co-responsible for the set design and installation of the exhibition and displays.
- Sept 2014 **Intern in Architecture** | DaF-architecten, Rotterdam (NL)  
- Dec 2014  
- Supporting the team by completing tasks accurately and thoroughly, including scale model-making, production of concept visuals, drawings and 3D modelling.
- March 2014 **Intern in Architecture** | Atelier d'Architecture CNB, Strasbourg (FR)  
- June 2014  
- Assisting with the day-to-day operations, including paperwork, and collaborating efficiently and regularly with colleagues on several projects at various stages.
- July 2011 **Intern in Architecture** | Sylva BRUCKER architect, Strasbourg (FR)  
- Pitching ideas, building scale models, carrying out research in the early stages.

## OTHER (Selected)

- June 2021 **Bar & Floor Supervisor** | Keasim Events Limited, Edinburgh (UK)  
- Jan 2022  
- Working long hours in a physically demanding role and fast-paced environment.
- Sept 2018 **Long-term International Travel** | North Europe & Central America  
- June 2019  
- Solo backpacking in 12+ countries over several months using foreign languages;  
- Insight into many different and exciting cultures and environments, building adaptability.

## HELLO,

Qualified Architect with eclectic work history, looking to use my transferable skills to gain more experience in the Film and TV industry. Creative thinker, reliable, proactive and resilient professional with unwavering attention to detail, excellent communication and organisational skills. Adept at tackling changing situations with thought, composure and determination, and adapting quickly to new tasks. I have travelled extensively, and it has given me insight into many different and exciting cultures and environments. This, with my design skills, drives my passion to transform the everyday into something extraordinary. Seeking an entry-level role within the Art Department of a Scottish-based production.

## KEY SKILLS

- Full clean driving licence (10+ years, over 25)
- Hand & CAD draughting
- Scale model making (cardboard, wood, foam)
- 3D modelling
- Research skills (visual, historical, regulatory)
- Location surveying
- Space planning & Built environment knowledge
- Crafts & Object making (variety of techniques)
- Basic sewing and embroidery skills
- Software: Adobe InDesign, Photoshop & Illustrator, AutoCAD, SketchUp, Vectorworks, iWork, MSOffice
- Languages: English (Fluent), French (Native), German & Spanish (Basic)

## TRAINING & EDUCATION

**Access to the profession of Architect** (HMONP) | INSA, Strasbourg (FR) | 2017

**Master's Degree in Architecture** (DEA Diploma) | ENSAS, Strasbourg (FR) | 2015

**Hit the Ground Running: Online!** | BECTU Vision | Oct 2021

1-day intensive training course for Props, Costume, Make-Up and Art Departments.

ScreenSkills Online Training | 2020-2021 :

**Coronavirus Basic Awareness**  
**Addressing Unconscious Bias**  
**Tackling Harassment and Bullying at Work**

**Explore Filmmaking: From Script to Screen**  
| NFTS & BFI Film Academy | Jan 2021

REFERENCES AVAILABLE UPON REQUEST

THIS CV MAY BE KEPT ON FILE AND DISTRIBUTED FOR EMPLOYMENT